



Program Coach Support to Implementation Sites

Leadership Team Support:

- Assist team leader in building agenda for leadership team meetings
 - Remind to use implementation plan
 - Refer to Benchmarks
- Attend Meetings
 - Respond to questions
 - Make suggestions for actions
 - Remind to use meeting processes
 - Guide to review and revise implementation plan
 - Guide to use data for decision-making
 - Make suggestions for connecting with families
 - Make suggestions and assist with connecting with external audiences
 - Support in moving to the next level/step in implementation
- Product Development and Review
 - Assist with product development
 - Review products
- Assist with locating resources
- Assist with Professional Development/Coaching
 - Assist in training of staff
 - Assist in creating a process/system for celebrating staff
 - Assist in creating training process/system
 - Assist in creating coaching process/system
 - Assist in creating process/system for training new staff
- Assist with implementation of procedures to respond to challenging behavior
 - Assist with design and implementation of flow chart to ensure children receive individualized intervention
 - Assist with family engagement strategies related to individualized interventions

Practitioner Coach Support:

- Observe teacher with practitioner coach
 - Conduct observation
 - Listen to debriefing session
 - Make suggestions if coach needs assistance with ideas/guidance to teacher
- Debrief with practitioner coach
 - Discuss comfort with coaching session
 - Discuss reactions/interpretation of observation
 - Discuss ideas of next steps
 - Give suggestions for action plan
 - Assist coach in data interpretation
 - Monitor progress with practitioner coach
- Assist with coaches' professional development
- Assist in creating a process/system for coaches community of support

Data Decision-Making:

- Support data coordinator
 - Provide suggestions for systems related to data collection
 - Provide assistance related to data summaries, using spreadsheets
- Support leadership team in using data
 - Assist team in examining data for patterns
 - Assist team in data interpretation
 - Assist team with developing action steps based on data
 - Assist team with developing actions steps to share data with staff and families

Behavior Specialist

- Support Plan Teaming
 - Discuss family engagement strategies
 - Assist with planning the functional assessment
 - Guide interpretation of data from functional assessment
 - Assist with preparation for the behavior support plan meeting
 - Conduct observation with behavior specialist
 - Conduct functional assessment interview with behavior specialist
- Plan Design
 - Review draft support plan
 - Assist with plan design
 - Assist with development of progress monitoring

- o Assist with development of plan ideas for family implementation
 - o Assist with development of plan implementation fidelity checklist
- Support Plan Implementation
 - o Assist with development of plan for coaching to teacher for plan implementation
 - o Assist with preparation for plan review meeting